



NEXT STEPS

WHAT DOES IT MEAN TO GO GREEN?

1,2,3 STEPS FOR REOPENING

1. Utilize a Dedicated COVID

Response Team - This team will organize your response and establish safe operating procedures

2. Educate with Best Practices

- This response team will be your experts on CDC, state, and sector guidance

3. Develop Protocols

- Protocols will be specific to your:

- Staff and Volunteers
- Patrons
- Spaces

WHAT GOING GREEN!

According to Pennsylvania State guidance all organizations opening for the first time in the green phase must operate at 50% capacity.

NOTES

DISCUSSION HIGHLIGHTS

Procedures and Accommodations for Staff, Volunteers, and Patrons

- Complete an inventory of all spaces (behind-the-scenes, public, etc.) to assess your capacity
- Stagger work schedules to reduce contact
- Follow CDC and State guidance for PPE
- Use physical barriers for high traffic areas
- Provide options for timed entry
- Post signage for social distancing and one-way directions
- Tell people what to expect
 - For staff and volunteers - operational accommodations and expectations
 - For patrons - ease concerns by providing expectations for their visit (masks, temperature monitoring, etc.)
- Consider other accommodations when requested.

Insurance and Liability

- Have your attorney review your insurance clauses to determine coverage
- Business Interruption and Civil Authority clauses are the most common insurance claims being submitted at this time. While most claims will be denied, if legislation changes having a claim on record will be beneficial.
- The risk of liability is low if your organization is abiding by CDC and State guidance
- Consider added protections such as release forms

OUR MODERATORS!

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RESOURCES FOR GOING GREEN



CDC Coronavirus Mitigation Strategies for

Communities: Mitigation strategies by setting inclusive of individuals/families, education, workplaces, and more



American Alliance of Museums (AAM) Preparing to Reopen

Resources: Guide and sample reopening plans for cultural organizations



US Equal Employment Opportunity Commission: What to know about the ADA, Rehabilitation, and EEO Laws.

EEOC COVID-19 Guidance: Return to Work and

Accommodations: Effective ways to provide accommodations for employees and volunteers



COVID Collections Care

Museum Study: Cultural Institution Crisis Response



Government
of Canada

Canadian Conservation Institute: Caring for Heritage Collections during the COVID-19 Pandemic

*Click on each title to go to the link!



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